

FACULTY OF HUMANITIES

UNIVERSITY OF COPENHAGEN



Appendix to all curricula.

September 1, 2018

**Faculty of Humanities
University of Copenhagen**



Appendix to all existing curricula at the Faculty of Humanities

The rules set forth below are in force from September 1 2018 and covers all students at the Faculty of Humanities enrolled prior to September 1, 2019, disregarding the corresponding rules in existing curricula.

Study activity and completion of programme

First-year exam

- The student must, at the end of the first year of study on a bachelor's programme, have participated in exams amounting to a minimum of 45 ECTS credits, the ECTS credits must come from exams offered for the first year of the programme. To continue the programme, students must have passed the exams before the end of the second year of study.

Accumulated study activity requirement

- The student must pass exams amounting to a minimum of 45 ECTS credits for each year of study.
- The accumulated study activity requirement accumulates over years of study. Thus, if the student passes 60 ECTS credits during one year of study, the study activity requirement for the following year of study will be 30 ECTS credits.
- The student must have had the opportunity to take the exam three times for a given course during a year of study, before the student can be disenrolled from the programme.
- In case the student fails to comply with the activity requirements, the student will be disenrolled.

Maximum completion time

- BA students admitted as of 1 September 2016 or later have to complete their bachelor's programme including elective studies within 4 years (46 months with commencement of study September 1 or 48 months with commencement of study February 1).
If propaedeutic courses are part of the programme, the prescribed period of study is extended accordingly.
- Master's students admitted as of 1 September 2016 or later have to complete their master's programme within 3 years (34 months with commencement of study September 1 or 36 months with commencement of study February 1).
If the minor subject is taken outside the humanities main area, the prescribed period of study is extended by one semester.
- Students at the Faculty of Humanities admitted to a bachelor or a master's programme before 1 September 2016 are still enrolled under the maximum completion times listed in their curriculum.
- Students who have not completed their programme within the maximum completion time will be disenrolled.

Registration

Registration for courses

- The student is administratively registered obligatory courses for the bachelor's programme.
- The student is responsible for registering for all other courses and for re-registering for obligatory courses previously deregistered for.

Registration for exams

- The student is administratively registered for the first exam attempt in connection with the course registration.
- The student is responsible for registering for any second or third exam attempts during the relevant registration period.
- If the student chooses to deregister from the first exam attempt or is exempted due to extraordinary circumstances, it is the student's own responsibility to re-register for the first exam attempt.
- The student is able to deregister from the first, second, and third exam attempt during the relevant de-registration period.
- The student decides when to re-register for any exams.
- All study activity requirements (first-year exam, accumulated study activity requirement, and maximum completion time) must be complied with.

Electives studies in bachelor's programmes

The bachelor's programme consists of a basic subject (135 ECTS plus any propaedeutic courses) that must be combined with elective studies (45 ECTS) within or outside the basic subject area.

Dispensation

The Board of Studies can exempt from rules in the curriculum that are stipulated by the university in case of documented extraordinary circumstances.

The appendix has been approved by the Dean of the Faculty of Humanities on November 2, 2018.