

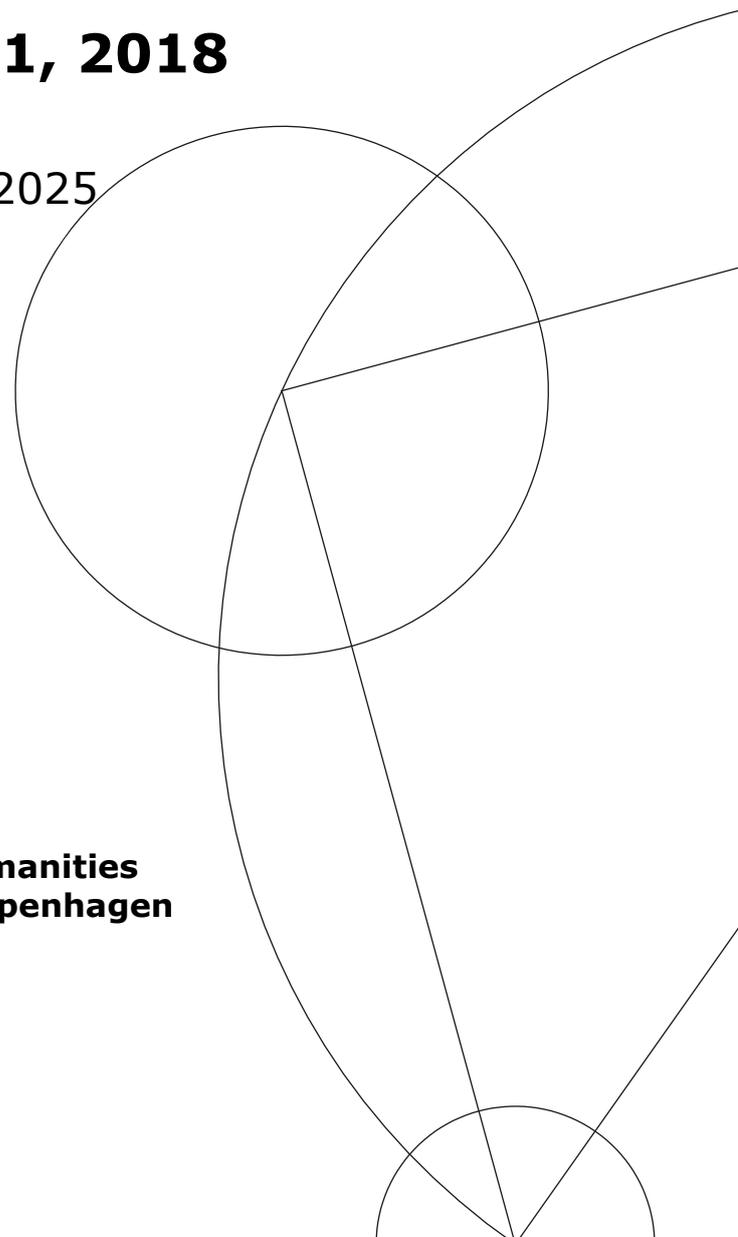


# Appendix to all curricula

## September 1, 2018

Adjusted 2025

**Faculty of Humanities  
University of Copenhagen**



## **Appendix to all existing curricula at the Faculty of Humanities**

The rules set forth below are in force from September 1, 2018, and covers all students at the Faculty of Humanities enrolled prior to September 1, 2019, disregarding the corresponding rules in existing curricula.

### **Study activity and completion of programme**

#### **First-year and study start exams**

- The first-year exam consists in the student, within the first year of study, having passed courses and exams equivalent to at least 15 ECTS-point in accordance with the first year of the structured course of study on the bachelor's programme.
- If a study programme has a study start exam, this will be stated in the programme curriculum. Students must then successfully pass the study start exam within the time limit in order to continue in the study programme.
- Enrolment will be terminated for students who do not pass the first-year exam or study start exam.
- Master's students are not subject to first-year exams.
- Professional master's students and other students under the Ministerial Order on Part-time Programmes are not subject to first-year and study start exams.

#### **Accumulated study activity requirement**

- From 1 September 2021 there are no longer any requirement of accumulated study activity at The University of Copenhagen.

#### **Maximum period of study**

- BA students admitted as of 1 September 2016 or later must complete their bachelor's programme including elective studies within 4 years (46 months with commencement of study September 1 or 48 months with commencement of study February 1).  
If propaedeutic courses are part of the programme, the prescribed period of study is extended accordingly.
- Master's students admitted as of 1 September 2016 or later must complete their master's programme within 3 years (34 months with commencement of study September 1 or 36 months with commencement of study February 1).
- If the study programme is extended by a minor subject outside the humanities, the maximum time to graduation for master's students will be extended by one semester. Professional master's students must complete their study programme within 6 years (72 months) after study start.
- Students at the Faculty of Humanities admitted to a bachelor or a master's programme before 1 September 2016 are still enrolled under the maximum completion times listed in their curriculum.
- If a student fails to complete their study programme within the maximum time to graduation, enrolment will be terminated.
- Further information about maximum period of study is available on Study Information on KUNet.

### **Registration**

#### **Registration for course elements**

- Bachelor's students are administratively enrolled in compulsory course elements (elective courses, elective studies and minor subjects) on the programme's first year of study. Students must register on their own initiative for all other course elements, including compulsory course elements they have previously withdrawn from.
- Master's and professional master's students must register on their own initiative for all course elements on the programme.
- If the number of applicants is greater than the number of places available on a course, lots will be drawn for the available places. If places are distributed based on an academic assessment, these criteria will appear in the course description on [www.kurser.ku.dk](http://www.kurser.ku.dk).  
The faculty is responsible for ensuring that students do not have their study period extended due to a rejected registration.
- Further information about registration for course elements is available on Study Information on KUnet.

### **Registration for exams**

- The faculty registers students for the first exam attempt in connection with course registration. Students must register on their own initiative for second and third exam attempts within the set registration deadlines. If the student chooses to deregister from the first exam attempt or is exempted due to extraordinary circumstances, it is the student's own responsibility to re-register for the first exam attempt.
- Students are able to deregister from the first, second, and third exam attempt during the relevant deregistration period.
- Students decide when to re-register for any exams.
- All study activity requirements (first-year and study start exam, and maximum period of study) must be complied with.

### **Exemptions**

Based on an application and documented unusual circumstances, the study board may grant exemptions from rules contained in the curriculum that have been set by the University.

The appendix has been approved by the Dean of the Faculty of Humanities on November 2, 2018.

The appendix has been adjusted by the Education Administration on October 13, 2025.